

**Minutes of a meeting of South Hinksey Parish Council on
Monday 3rd December 2007 in the Village Hall, South Hinksey.**

Before the Parish Council meeting the Parish Council met with representatives and Trustees of the Village Hall Management Committee to discuss financial contributions that the Parish Council may like to make to the Village Hall in future years.

Present: Cllr. C. Briffett - Chairman
Cllr. Mrs M Rawcliffe
Cllr . C. Davies
Mrs S. Benham

In attendance: Anne Wilson – Parish Clerk
Councillor Bob Johnson - for part of the meeting

Before the meeting of the Parish Council the Council were addressed by the Chairman, Trustees and Village Hall Committee members of South Hinksey Village Hall with regard to the financial situation of the Village Hall.

108/07 Apologies for Absence

RESOLVED to note that there were no apologies for absence.

109/07 Declarations of Interest

To receive declarations of any personal or prejudicial interest under consideration on this agenda in accordance with the Parish Councils (Model Code of Conduct) Order 2001.

110/07 Co-option of a Parish Councillor

Members noted the casual vacancy on the Parish Council was still vacant and were asked to consider filling the vacancy by co-option as soon as practicable.

Councillor Mrs Rawcliffe had invited a prospective Councillor to attend the meeting.

111/07 Minutes

RESOLVED to confirm the minutes **SHPC/06/07**

112/07 Woodland Project Proposal

Councillor Briffett reported that the Woodland Project had secured a grant of £10,000 from the Trust for Oxfordshire's Environment and £500 from the Doris Field Foundation. A third grant from the Forestry Commission had yet to be confirmed.

Councillor Briffett was advised by the Parish Clerk that work could not start on the woodland as outlined at previous meetings because the Parish Council had not yet formally accepted the quote for the necessary tree purchases and future maintenance.

RESOLVED that Councillor Briffett would draft a letter for the Parish Clerk to send accepting the quote for the work. The grants were to be paid to the Parish Council who would be the bank for the community project.

There was a small amount of money available from FOSH left over from the Millennium Fund which would be forwarded to the project.

The Friends of the Kennington Community Woodland Project had invited parishioners and the Parish Council of South Hinksey to join them on a Friends Day on the 13th December 2007. Councillor Mrs Rawcliffe is a Friend of Kennington Community Woodland and members agreed that a Friends of South Hinksey Woodland should be set up.

113/07 Sale of Land off Chilswell Path to Mrs M. Pringle

The Parish Clerk would follow this matter up.

114/03 Community Land Proposal

Councillor Mrs Rawcliffe reported that Peter Rawcliffe had discussed this matter further and sent further copies of the correspondence to Oxford City Council. A strip of 30m x 50m would have to be left to allow access for Peter Burrows. Members noted that a response was being awaited.

115/07 Members Responsibilities

Members noted the proposals with regard to Members responsibilities as a Parish Councillor within South Hinksey and **RESOLVED** that the Parish Clerk should return it to a table for presentation at the next meeting.

116/07 Planning Applications

The Parish Clerk reported that as yet the new owners of the land that had just been sold adjacent to the public house had not registered the land. She was asked to see if she could obtain an accurate site plan of exactly which area had been sold to ensure that should any future planning application be submitted then the new owners of the land do not put in an application on any land which they do not own.

117/07 Budget 20078/2009

RESOLVED that the Parish Clerk would bring a draft budget to the January meeting of the Parish Council for consideration.

Members asked that a small sum be put in for cutting back of hedgerows/overhanging branches that may be necessary, £1000 for the Village Hall and a sum, to be earmarked, to commence a fund for future maintenance of the Community Woodland for when all grants run out.

118/07 OBN AGM

RESOLVED to note that Councillor Briffett had drafted a letter for the Parish Clerk to send to the Prime Minister on behalf of the parish Council with regard to the Oxford Green Belt. Members had all seen and approved it to be sent.

Members noted the attached presentation notes from a presentation made by Martin Harris on the proposed "Urban Extension of South Oxford"

119/07 A34

Following the meeting held on 1st August the Parish Clerk has re-written to the Highways Agency but to date no response had been received.

Councillor Briffett recorded a vote of thanks to Linda Goodhead, a member of the FOSH Committee, who had attended a meeting of the Traffic Advisory Committee at Botley. The Parish Clerk expressed disappointment that she had not been given the opportunity to attend as a representative of the Parish Council. She would write to the Clerk to the Committee asking that in future that the Parish Council is made aware of the meetings.

120/07 Flooding matters.

Peter Rawcliffe had set up a local Flood Group as a pressure group to the Environment Agency and the Government. Councillor Mrs Rawcliffe had attended the Flooding Meeting which turned out to be more of a meeting of people selling flood defences etc for the home.

121/07 Village Hall Management Committee

RESOLVED that following the presentation made to the Parish Council before the meeting that the Parish Council would make a donation of £500 for the 2007/2008 financial year and a grant of £1000 for the 2008/2009 financial year.

Any future grants would be considered on their own merits and the Village Hall Management Committee had been invited to address the Parish Council at a similar stage next year for consideration of a grant within the 2009/2010 budget.

122/07 Validation Checklists to Accompany Planning Applications

RESOLVED that this item be deferred to the Parish Council Meeting in January. This gave members the opportunity to consider the paperwork circulated with the agenda with regard to the introduction of a new national standard planning application form, called 1APP.

123/07 Your Vale – Your Future

RESOLVED that Councillor Briffett would co-ordinate a response from the Parish Council. Members were asked to send him their comments with regard Your Vale - Your Future.

124/07 Cheques for Payment

RESOLVED that the following cheque be paid at the meeting.

- Bicester Town Council – postage and photocopying £53.85

125/07 Accounts and Audit (Amendment) (England) Regulations 2006

Members are asked to acknowledge that an Internal Audit was not carried out in the 2006/2007 financial year. This means that the Audit will be unqualified. The relevant notices had been put up in the parish.

The Clerk reported that an Internal Audit needed to be carried out for 2007/2008 and she suggested using RBS Accounting Solutions at a cost of approximately £180.00. **RESOLVED** that this was agreed by those present.

126/07 Road Access Proposals for South Hinksey

RESOLVED that members noted the response to the comments of South Hinksey Parish Council of the proposals for Road Access for South Hinksey.

127/07 Correspondence

RESOLVED that members considered and noted the correspondence attached to the agenda:

- Clerks and Councils Direct
- Vale Of White Horse DC - Vale Views
- Can you make Oxfordshire's Countryside a Place for People?
- ORCC Autumn/Winter Review 2007 - Issues 2
- Oxfordshire Rural Housing Partnership Newsletter
- Thames Valley Police Christmas Crime Menu leaflet
- OALC County Circular – November 2007

128/07 Updates.

RESOLVED to note the following:

- **Ref: 105/07 VOWH Consultation – Open Space, Sport and Recreation Provision Strategy and a Draft Supplementary Planning Document.**

Cllr. Davies had made the following observations:

On reading these reports I do not think that it will involve us as a council, it mainly concerns the planning authorities and developers constructing 15 or more dwellings.

However within this document there is reference to the Vale of White Horse Council's Core Strategy on which the council proposes to base its Local Development Framework. This identifies 21 sustainability objectives which the Council considers to be relevant to the proposed SPD. These objectives include Reducing the Risk of Flooding, Reduce Road Congestion and its associated pollution.

I presumed that the moneys raised from the developers will be used to help maintain all existing green spaces and sports facilities as well as any new areas. The document does not make that clear.

Councillor Briffett requested to read the information document and would liaise with Councillor Davies as to a suitable response from the Parish Council.

- **Grass Cutting in Church Close**

The Parish Clerk was contacted by Cllr. Mrs Rawcliffe with regard to the grass being cut in a haphazard way leaving clippings over the path, which became slippery when wet. The grass cutting is now finished for the season but our comments and concerns have been taken into account for next year however members are asked to monitor the situation.

- **Street naming at Isis Works, South Hinksey**

RESOLVED that members noted the letter from Mr Farrar at the Vale of White Horse DC with regard to the street naming works at South Hinksey following the report at the last meeting of the Parish Council.

129/07 Date of next meeting: Monday 7th January at 7.30 p.m.

130/07 Committee in Private Session

RESOLVED

In terms of Schedule 12, Local Government Act 1972, the following Items will be likely to disclose exempt information relating to personnel matters and it is therefore resolved that pursuant to the provisions of Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded.

Signed Date
Chairman

COMMITTEE IN PRIVATE SESSION

SOUTH HINKSEY PARISH COUNCIL

MONDAY 3RD DECEMBER 2007

131/07 CONFIDENTIAL MINUTES

RESOLVED to confirm the confidential minutes **SH/06/07**

Signed Date
Chairman