

Minutes of a meeting of **South Hinksey Parish Council** on **Monday 5th November 2007** in the Village Hall, South Hinksey.

Present: Cllr. Mrs M Rawcliffe – Vice-Chairman – In the Chair
Cllr . C. Davies
Mrs S. Benham

In attendance: Anne Wilson – Parish Clerk

87/07 Apologies for Absence

RESOLVED to note that apologies had been received from Cllr. C. Briffett.

88/07 Vacancy on the Parish Council

Members noted that a similar process to the recent co-options will take place.

89/07 Declarations of Interest

RESOLVED to note that the parish Clerk declared both a personal and prejudicial interest in agenda item no.: 16 and 21.

90/07 Co-option of a Parish Councillor

RESOLVED that members noted that the Vale of White Horse has confirmed that no election has been called to fill the casual vacancy on the Parish Council and therefore members were asked to consider filling the vacancy by co-option as soon as practicable.

91/07 Minutes

RESOLVED to confirm the minutes **SHPC/05/07**

92/07 Woodland Project Proposal

The Parish Clerk reported that Councillor Briffett had stated that there was no update on the Woodland Project.

Councillor Briffett had drafted a letter to the owners of Tristams on Chilswell Path with regard to the planting of trees on the field adjoining their property.

93/07 Sale of Land off Chilswell Path to Mrs M. Pringle

RESOLVED that members noted that there was no update on this item at the meeting.

94/07 Chilswell Environs Bird Report

RESOLVED that members noted the e mail correspondence between the Chairman of the Parish Council and Anthony Roberts, Countryside Officer Oxford City Council.

95/07 Community Land Proposal

RESOLVED that members noted that there was nothing to report at the meeting.

96/07 Members Responsibilities

RESOLVED that the Parish Clerk would put together a suggested sheet of responsibilities as a Parish Councillor and as the Parish Clerk within South Hinksey.

97/07 Planning Applications

RESOLVED that members made the following comments and noted various matters:

- *Planning application for consideration:*

SH1/20320 07/10520/FUL

Chilswell Lodge, Chilswell Path, South Hinksey
Erection of a double stack and tack room in existing paddock

RESOLVED that the Parish Council had no objections to planning application.

- *Update on a planning application:*

General Elliott –

Members noted the following:

A sale notice board went up on the old Greene King car park adjacent to the General Elliot. The land is up for auction by Allsops guide price 15-20K with no planning permission granted.

This may have an impact on the current planning application by the General Elliot for a further car park and should be brought to the attention of the Deputy Director (Planning and Community Strategy) in consultation with the Chair and/or Vice Chair and local Members who have been given delegated powers over this application.

The case officer in charge of the application stated that they are proposing to approve the application subject to a revised drawing being provided. Cllr. Mrs Balaam expressed concern is that no details of extra lighting and a signage to deal with the safety issues of using the lane have been communicated to or agreed with the Parish Council.

The Parish Clerk was finding out if there are any minutes of any discussions /meetings made under delegated powers as there is no reference to this on the Vale website only the minutes of the planning meeting that are attached for those who could not attend but nothing was available.

Members reported that the sale price was in the region of £95,000 and as yet no one knew who had bought the land. The village residents who were interested were outbid. The parish clerk agreed to investigate whether the land had been registered before the next meeting and the exact boundaries of the site sold.

Members agreed that any future planning application on that site should be carefully looked so as not to be detrimental to that area of the village.

- *Notification of determination of a planning application:*

07/01511/AFD Southcombe House, Southern Bypass, Oxford

97/07 A34

Following the meeting held on 1st August the Parish Clerk has re-written to the Highways Agency and will report to this meeting of any response received.

98/07 Flooding matters.

RESOLVED that members noted that there is no update in response to the letters written in association with minute no.: **80/07** of the meeting of the 1st October 2007.

99/07 Church Close – South Hinksey Parish

RESOLVED that members noted that there was nothing further to report on this item.

100/07 Village Hall Management Committee

RESOLVED that the Parish Council would meet with the Village Hall Management Committee to discuss the financing of the Village Hall and how this is to proceed in the future before the next Council meeting on the 3rd December 2007.

101/07 Cheques for Payment

RESOLVED that members considered and confirmed the schedule of cheques for payment circulated at the meeting.

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| • Bicester Town Council – postage and photocopying | £ 12.34 |
| • Outerspace Garden Company (September) mowing | £ 193.49 |
| • A. Wilson – postage and photocopying | £ 136.68 |
| • A. Wilson – travel expenses 3/07 – 10/07 | £ 106.08 |

Members noted that two further items that are confidential in relation to agenda item no: **101/07** appear in private session.

102/07 Correspondence

RESOLVED that members considered or note the following correspondence:

- Adoption of Supplementary Planning Document on Telecommunications by Oxford City Council
- Electoral Register

RESOLVED that the parish would like an electronic or paper copy of the Register and the following monthly updates

- Green Waste and Cardboard Collection Scheme 2007
- Vale Community Safety Newsletter

- Information on Berinsfield Community Business that offer various services to Town and Parish Councils including grounds maintenance and internal works.
- Climate Change Speaker series
- Your Vale – Your Future:

RESOLVED that Members agreed to consider this information further for an agenda item at the December meeting.

- Celebrating 1000 years of Oxfordshire – information brochure
- Have your say about the future of Root and Branch (a therapeutic garden and craft project for people with mental health difficulties living in the Vale of White Horse)– public consultation meeting will be held on Tuesday 13th November 2007 at Westmill Farm, Watchfield - (Poster sent to member for village notice board)
- Oxfordshire Association of Local Councils: Winter AGM will be held on Monday 26th November 2007 in Kidlington at 7.30 p.m.

RESOLVED that Councillor Mrs Rawclife would attend the AGM

- Oxfordshire ClimateXchange – information literature
- Oxfordshire flood protection products, ideas, advice and solutions fair - will be held on Thursday 15th November 2007 between 3 p.m. and 8 p.m. at the Kings centre, Osney Mead - (Poster sent to member for village notice board)
- South Vale and Careers Centre – request for funding and invitation to their AGM on 6th November at 10.45 a.m. at Didcot Civic Hall.
- Fireworks Safety Poster – sent to member for village notice boards
- Abingdon and Witney CAB – Grant Application 2008/2009. Members are asked to consider allowing for grant funding for the CAB in the 2008/2009 Parish Council budget. They confirm that members of the parish regularly use the CAB.
- VOWH DC - Media Release – “Businesses asked to clear up advertising clutter”
- Communities and Local Government – Outdoor advertisements and signs – a guide for advertisers

103/07 Updates.

RESOLVED that Members noted the following:

- Street Names –

RESOLVED that following the update give by the Parish Clerk on the proposed road name for the road way in the development in St. Lawrence Road for the meeting that members would accept that the new development would be Isis Court and St. Lawrence Way but the Clerk would write and request that any future development in the village would be considered to be named after David Wilkins, the long standing Parish Clerk.

- OALC Planning Course –

RESOLVED that Members noted the short reports on the “How Local Councils fit into the Planning System? Planning course attended by Cllr. Mrs Rawcliffe and Cllr. Briffett.

- Local Development Framework and Oxfordshire Community Strategy - members are asked to note the attached report from Cllr. Briffett

Copy attached Appendix K (attachment as mentioned in Appendix J)

104/07 Annual Return 2007/2008

RESOLVED that members noted that the financial return has been sent back to the Parish Council asking for additional information. The Clerk will endeavour to answer as many of the queries as possible but will also refer to David Wilkins where necessary. Members noted these amendments top be initialled by the Parish Clerk and that the Parish Clerk is struggling to contact the gentleman she was informed was the Internal Auditor for a copy of the report for 2006/2007.

105/07 VOWH Consultation – Open Space, Sport and Recreation Provision Strategy and a Draft Supplementary Planning Document.

This documentation was passed to members to circulate between themselves for their comments to be made for finalising at the December meeting.

105/07 Date of next meeting: Monday 3rd December 2007 at 7.30 p.m.

106/07 Committee in Private Session

RESOLVED

In terms of Schedule 12, Local Government Act 1972, the following Items will be likely to disclose exempt information relating to personnel matters and it is therefore **resolved** that pursuant to the provisions of Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded.

COMMITTEE IN PRIVATE SESSION

SOUTH HINKSEY PARISH COUNCIL

MONDAY 5TH NOVEMBER 2007

107/07 Parish Clerks Salary

RESOLVED that members acknowledged receipt of the Clerks letter expressing concern about the substantial difference in salary offered to her in relation to the previous Clerk and agree a revised salary.

Therefore in relation to agenda item no: 16 members **RESOLVED** that the following items be paid.

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| • A. Wilson – salary 04/07 – 10/07 | £1064.17 |
| • Inland Revenue (€332.52 tax and €257.43 NI) | £ 590.95 |